

# LAKE INTERMEDIATE STUDENT-PARENT-SCHOOL COMPACT

Families and schools work together to help students achieve high academic standards. Through a process that included teachers, families, students, and community representatives, the following are agreed-upon roles and responsibilities that we as partners will carry out to support student success in our school.

**STUDENT PLEDGE:** *As a student, I will take responsibility for my learning and agree to carry out the following to the best of my ability:*

- ★ Be prepared to learn by coming to class with all necessary materials including notebook, planner, writings utensils, and charged devices with power cords.
- ★ Write down assignments, do my homework every day, turn it in when it is due, ask for help as needed, and make up all assignments when I am absent.
- ★ Review assignments and grades weekly using the online Student Portal.
- ★ Read at least 30 minutes daily, at least five days a week, outside of school time
- ★ Know and follow school and classroom rules.
- ★ Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school and give all notices and information to my parents daily.
- ★ Limit my time using electronic devices and watching television, instead, studying or reading every day after school.
- ★ Attend before and/or after school tutoring when available and/or see my teachers for extra help.

**PARENT PLEDGE:** *As parents, we will support our child's learning and agree to carry out the following to the best of our abilities:*

- ★ Ensure that my child attends school every day and gets adequate sleep, regular medical attention, and proper nutrition.
- ★ Call the attendance office to report absences and check on attendance.
- ★ Make sure that I check my child's homework and Lake planner daily, as well as encourage my child to read 30 minutes daily.
- ★ Stay informed about my child's education and communicate with the school by promptly reading all notices from the school and district.
- ★ Access and regularly view my child's attendance and academic progress through the online Parent Portal.
- ★ Communicate with my child's teachers if I have any concerns about his or her learning, and encourage my child to attend tutoring when available and/or seek out teachers for help.
- ★ Be aware of and support school policies.
- ★ Make every effort to attend school events, such as conferences, Back-to-School Night, Open House, and school performances.
- ★ Discuss and emphasize post-secondary options, such as college and trade school, as well as the role high intermediate and high school success play in preparing for those opportunities.

**SCHOOL PLEDGE:** *As school staff, we will provide high-quality curriculum and instruction, support students' learning, and agree to carry out the following to the best of our abilities:*

- ★ Understand the importance of ongoing communication between parents and the school through reports on student progress, conferences, phone and email correspondence, and opportunities to volunteer, participate, and/or observe the educational program.
- ★ Explain our approach to teaching, expectations, and grading to students and their families.
- ★ Continually work on refining instructional strategies to successfully teach all students.
- ★ Make sure students understand their assignments, what they will learn from it, and grade it promptly.
- ★ Actively participate in collaborative decision-making and consistently work with families and our school community to make the school an accessible and welcoming place for families, which will help each student achieve.
- ★ Encourage students to attend before and/or after school tutoring when available and/or see their teachers for extra help.



## ***BULLYING AND HARASSMENT ARE NOT TOLERATED AT LAKE***

Lake prohibits any act of bullying or harassment, including, but not limited to bullying committed by means of an electronic act directed specifically toward a student or staff member.

(Education Code 48900)

Students who bully or harass others may be suspended from school and/or recommended for expulsion. If you are having a problem, seek out an adult on campus or contact the counselor or administration for help.



***LAKE STAFF WILL PROVIDE A SAFE LEARNING ENVIRONMENT THAT TEACHES TOLERANCE AND RESPECT FOR ALL INDIVIDUALS***

## ***STUDENT RIGHTS AND RESPONSIBILITIES***

Students have the **right** to:

- ★ A safe school environment
- ★ Be their own person
- ★ Feel physically and emotionally comfortable

Students are **responsible** to:

- ★ Respect the property of others
- ★ Respect individual differences
- ★ Be accepting of others

# LAKE DRAGON HANDBOOK

## ATTENDANCE

California Education code states that attendance at school is mandatory for children between the ages of 6 and 18, as such, students are expected to attend school daily.

Consistent daily attendance is critical for a student's academic success.

*The State of California considers a cumulative 10 days of absence for one school year, for any reason, excessive.*

*Students with attendance concerns will be referred to the School Attendance Review Board and could be referred to the Orange County District Attorney for Prosecution.*

### WHAT ARE THE DIFFERENT TYPES OF ABSENCES?

- ★ **Excused:** illness, other medical reasons, failure to immunize (5 days max), funeral service of immediate family member
- ★ **Permissive:** absence with justifiable reason that is approved in advance by administration
- ★ **Unexcused:** absence with parent knowledge and approval; no advance notice with administration (i.e. vacation, helping at home, etc.)
- ★ **Truancy:** absence without knowledge and permission from parent or guardian (makeup work will not be provided for truanies; consequences and possible referral to the Truancy Reduction Center will follow)

*\*Students with excused absences are permitted one day for each day of absence to complete work missed*

### WHAT IS THE PROCEDURE WHEN YOU ARE ABSENT?

**Parent/Guardian of the student calls the school office at 714-663-6506 and asks to speak to the Attendance Clerk**

All absences must be reported and have an explanation; failure to provide an explanation will result in a Truancy being recorded.

If the parent/guardian is unable to call on the day of the absence, the student must bring a note with the following information: (1) student name, (2) date(s) of absence, (3) specific reason for absence, (4) signature of parent/guardian. (5) Check your class syllabus for how to make up missing assignments.

Students who are absent for one or more period will receive an automated ParentSquare message

## ARRIVING TO AND LEAVING SCHOOL

- ★ Campus gates open at 7:40 am; for safety purposes, *students may not arrive earlier, as there is no supervision*
- ★ The PE blacktop and grass area are off-limits each morning until 8:05 am
- ★ Once on campus, you must remain until dismissal, unless signed out early by a parent/guardian
- ★ After dismissal, all students should be off campus by 2:23 pm; *once students leave campus, they are not permitted to return unless they are attending a night event*
- ★ **Parents must pick up students within 15 minutes of the end of night events**

### TARDY POLICY

Entering the classroom after the bell rings is considered tardy. Please refer to class syllabus for individual teacher expectations. Detentions will be given as consequences for being tardy from Administration. Frequent tardies will result in more progress discipline.

Always be considerate of our neighbors; please no loitering or littering

State law gives us the authority to discipline student behavior on the way to and coming home from school

## **TRANSPORTATION**

**Bicycle** riders, **scooter** riders, and **skateboarders** may park their bikes and boards in the racks located behind the MPR. For safety reasons, students may not ride their bikes and boards any time they are on school property. Additionally, all bike and board riders must wear helmets and bring locks to secure their property.

**West and Front Parking Lots**- There are car lines set up in both parking lots that are designed for the safety of student drop off and pick up. Please adhere to the signs, cones, and staff that are there to support a quick and easy drop off and pick up while maintaining a safe school environment.

**LAKE INTERMEDIATE SCHOOL IS A CLOSED CAMPUS. FOR SECURITY PURPOSES, ALL VISITORS MUST REPORT TO THE OFFICE BEFORE ENTERING CAMPUS, AND A VISITOR BADGE IS TO BE WORN AT ALL TIMES WHILE ON CAMPUS.**

**TO ENSURE SAFETY FOR STUDENTS, PARENT/GUARDIANS CHECKING OUT STUDENTS MUST BE PREPARED TO SHOW ID**

### **BREAKFAST & LUNCH**

Students may bring lunch, or buy a lunch in the MPR

Students are expected to be respectful of cafeteria staff, custodians, and noon duty supervisors

Students are expected to wait their turn in line, and are responsible for keeping campus clean

Designated lunch areas are the multi-purpose room and the quad area

To make food purchases easier, go to [www.family.titank12.com](http://www.family.titank12.com) to set up an online lunch account

### **STUDENT ID CARDS**

ID cards are issued at the beginning of the year, free of charge, and must be carried at all times while on campus.

ID cards are use for:

- ★ Lunch
- ★ Library books
- ★ Dances
- ★ Checking out equipment
- ★ Other activities on campus

If lost, students must purchase a replacement card for \$5.00

Detention may be issued for failure to carry an ID card

### **BOYS AND GIRLS CLUB**

Boys and Girls Club of Garden Grove provides an afterschool program at Lake, free of charge

BGC offers homework assistance, a sports program, and other enrichment activities

Applications are available at the students window, or by contacting (714)376-0974 or [lake@bgcgg.org](mailto:lake@bgcgg.org)

### **AERIES PARENT PORTAL**

Parents can monitor student progress online, including grades, assignments, and attendance, by accessing the Aeries Parent Portal at [mykids.ggusd.us](http://mykids.ggusd.us)

If you do not have a Parent Portal account, please contact the school office for assistance

## **LAKE EXPECTATIONS FOR A HEALTHY AND SAFE LEARNING ENVIRONMENT**

**TO HELP ENSURE THE SAFETY OF ALL STUDENTS AT SCHOOL, IT MAY BE NECESSARY TO SUSPEND STUDENTS FOR CERTAIN ACTIONS, INCLUDING, BUT NOT LIMITED TO: FIGHTING, DRUG AND PARAPHERNALIA POSSESSION, ALCOHOL, TOBACCO, WEAPONS, HARASSMENT/BULLYING. STUDENTS WHO REPEATEDLY VIOLATE SCHOOL EXPECTATIONS MAY BE RECOMMENDED TO THE DISTRICT DISCIPLINE COMMITTEE, WHICH MAY RESULT IN TRANSFER TO ANOTHER SCHOOL OR EXPULSION FROM GGUSD.**

### **CELL PHONES ON CAMPUS**

Students are NOT permitted to use cell phones on campus. During the school day, including passing period, Nutrition, and Lunch, phones must be powered off and in backpacks.

*No photos or videos may be taken at any time while on campus. Violation can lead to a suspension.*

**WIRELESS OR WIRED ELECTRONIC EAR APPARATUS ARE NOT ALLOWED ON CAMPUS! EXAMPLES INCLUDE BUT NOT LIMITED TO EARBUDS, HEADPHONES, AND AIRPODS!**

**Students in violation of this policy:**

First Offense: Device confiscated and returned at the end of the day.

Second Offense: Parent needs to pick up device.

Third Offense: Device will be checked in daily to Administration.

**GGUSD IS NOT LEGALLY RESPONSIBLE FOR DAMAGE TO OR THEFT OF ANY BICYCLE, SKATEBOARD, CELL PHONE, OR OTHER PRIVATE PROPERTY.**

**PRIVATE SALES IS NOT PERMITTED AT LAKE INTERMEDIATE. THE ONLY ITEMS THAT MAY BE SOLD ON CAMPUS ARE THOSE THAT ARE PART OF A SCHOOL-WIDE FUNDRAISER**

### **PROGRESSIVE DISCIPLINE**

At Lake Intermediate, we practice Progressive Discipline. Students are expected to follow classroom rules and procedures, as well as schoolwide expectations. Should students consistently violate these expectations, the following steps will be taken:

1. Teacher will provide corrective action within the classroom based on expectations outlines in the syllabus; teacher will contact the parent/guardian
2. Teacher will refer concern to counselor or assistant principal as appropriate; parent will be notified

*Parents will be consistently contacted throughout the process*

### **DIGITAL CITIZENSHIP**

Students are responsible for what they message or post online, *even if the post originated off-campus, during non-school hours.* Any message or post that negatively affects students on campus may have consequences as determined by administration.

Before you post, think...

- ★ Would you want your family to see it?
- ★ Would you want your teachers to see it?
- ★ Would you want people to see it in 20 years?
- ★ Would you want your future boss to see it?
- ★ Would you want your future children to see it?

## STUDENT DRESS CODE

Lake students are expected to dress in a manner that promotes an atmosphere of a respected professional learning environment. The dress code ensures the health and safety of all.

### SHIRTS

- ★ Images and logos must be school appropriate; no profane or suggestive words, drugs, alcohol, weapons, etc.
- ★ Must fit appropriately, being neither too small, nor too large
- ★ Must cover the entire torso and meet the waistband of the pants
- ★ Tank tops are permitted if straps are two or more inches wide. No low cut necklines or revealing torso side views that show chest area or undergarments.

### HATS & HOODS & SUNGLASSES

- ★ Hats, beanies, or hoodies may not be worn inside the classroom.
- ★ Sunglasses may not be worn on campus without medical consent.
- ★ Religious head coverings are permitted

### PANTS, SHORTS, & SKIRTS

- ★ Must be worn appropriately at the waist
- ★ Must fit appropriately, being neither too small, nor too large
- ★ Shorts and Skirts should be an appropriate length, not impede normal physical activity, and not pose a classroom distraction that reveals undergarments.

### SHOES

- ★ For safety, all shoes must be close-toed
- ★ Slippers, Crocs, Slides, flip-flops, and sandals are not permitted

### OTHER

- ★ For safety reasons, oversized jewelry is not permitted
- ★ Pajamas are not permitted

### THE FOLLOWING ITEMS ARE NOT PERMITTED ON CAMPUS:

- ★ Weapons and weapon look-alikes
- ★ Drugs, drug paraphernalia, alcoholic beverages, tobacco products, Vaping devices
- ★ Explosive devices, including firecrackers, stink bombs, smoke bombs, and poppers
- ★ Dice, cards, or gambling
- ★ Gang attire
- ★ Sharpies, Slap Tags
- ★ Medication
  - Medication may be held in the office with a doctor's note
  - Students may self-carry medication with form signed by parent

**CONSEQUENCES FOR BRINGING THE ABOVE ITEMS TO CAMPUS MAY INCLUDE ARREST AND REFERRAL TO THE DISTRICT DISCIPLINE COMMITTEE WHICH CAN LEAD TO EXPULSION OR TRANSFER.**

**STUDENTS WHO FAIL TO REPORT KNOWLEDGE OF A WEAPON OR DANGEROUS OBJECT ON CAMPUS MAY BE SUBJECT TO CONSEQUENCES**

## ACADEMIC DISHONESTY

Cheating or plagiarism is unacceptable conduct at Lake. Academic dishonesty includes copying answers from another student, print source, or online source, whether on a test or an assignment.

If a student is found to have engage in academic dishonesty, he or she will receive a failing grade on that assignment, and other consequences may be administered.

## COMMENCEMENT

Each Spring, Lake honors its 8th grade students with an annual promotion ceremony. ***Students who do not meet GGUSD's standards for behavior or scholarship will not be invited to attend the ceremony.***

GGUSD Board policy states that students must have a **minimum 1.0 cumulative GPA** to participate.





# WAYS TO COPE



Helpful tools to use when facing stressful situations

## CALMING TOOLS

- Take a dragon breath
- Draw/Doodle
- Journal
- Read a book
- Go for a walk
- Listen to music
- Play a game
- Yoga
- Talk to a friend
- Reach out for support

## I AM GRATEFUL FOR:


## POSITIVE AFFIRMATIONS

I am FOCUSED  
 I have INTEGRITY  
 I am RESPECTFUL  
 I have EXCELLENCE  
 I am \_\_\_\_\_



## TAKE A DRAGON BREATH

Breathe in 4 Seconds

Hold 4 Seconds

Breathe Out for 6 Seconds

## REACH OUT FOR SUPPORT

Suicide and Crisis life: 988

Crisis Text Line: Text 741-741

Trevor Lifeline (LGBTQ Suicide Hotline):  
(866) 488-7386

NAMI-OC Warm Line (Emotional &  
Mental Health Support): (714) 991-6412