

# Lake Intermediate School Health & Safety Committee Quarter 1 Meeting Minutes



**August 29, 2024 @ 2:30 PM, Room 14**

**Committee Members Present:**  
**Susan Posard (Assistant Principal), Tim Vo (Teacher), Meghan Basurto (Teacher),  
 Montserrat Navarro (Parent)**

**Meeting Called to Order at: 2:30 P.M.**

Topic	Who	Notes
<p><b>General Agenda Items</b></p> <ul style="list-style-type: none"> <li>● Supervision               <ul style="list-style-type: none"> <li>○ Morning and Afternoon</li> </ul> </li> <li>● Disaster Drill Reflection</li> <li>● Tardy Data</li> <li>● Dress Code</li> <li>● Cell phones</li> <li>● Lockdown Drill September 10, 2024</li> </ul>	<p>Susan</p>	<p>Supervision:            Students are primarily in the quad before school. Students concentrated on the West side of campus. Parking clearing out within 10 minutes at the end of the day. The drop-off line is working well. Parents in the West Parking Lot are waiting after school.</p> <p>Disaster Drill:</p> <ul style="list-style-type: none"> <li>● Search and Rescue leads will get Master Keys from AP and Secretary</li> <li>● Staff will utilize two radio channels:               <ul style="list-style-type: none"> <li>○ Counselor and Student Release stays on Channel 10</li> <li>○ AP and S&amp;R/Medical will go on Channel 11</li> </ul> </li> <li>● Susan will review and edit Student Care Team Buddy Teachers</li> <li>● Purchase - crutches, stretchers, roller bins</li> </ul> <p>Tardy Update:            Friday "ARR Time" with Project Kinship to capture students who do not attend detention. Successful and productive.</p>

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		<p>Dress Code/Cell Phone Update: Pants are sagging, crop tops are short Parent suggested increased communication with families regarding expectations. Very limited use of cell phones</p>
<p><b>Plant Supervisor Update Physical Plant</b></p>	Manny	<p>Blacktop cracks - Denise working with M&amp;O</p> <p>Manny "He is constantly working. Our school is so clean and he is doing such a good job."</p> <p>"Manny is very responsive!"</p>
<p><b>School Nurse Update Student Health</b></p>	Yen	<ul style="list-style-type: none"> <li>● Pass out Covid Tests (expire in November 2024)</li> <li>● Grab and go table for Covid tests at Back to School Night?</li> </ul>
<p><b>GGPD Updates</b></p>	Officer Link	<p>Susan provided a quick overview with trends in gang activity in the local area (per meeting with GGPD, SROs, and Sheriff Gang Unit).</p>
<p><b>Open Forum</b></p>	Open	N/A
<p><b>Next Meeting: November 2, 2024</b></p> <p><b>Meeting Adjourned at: 3:28 P.M.</b></p>		